

**1. Instruction for CBSE Candidate while entering the Aggregate Percentage of SSC in CAP Application form: -**

Below given is the Sample Copy of SSC Mark sheet of the CBSE board. In the SSC Mark sheet, CBSE board does not mention the Marks obtained in each subject. But CBSE board gives grade Points Obtained in each subject & CGPA obtained. In the CBSE Mark sheet, marks obtained in each subject is not mentioned also the Aggregate Percentage obtained at SSC has not been mentioned. But in CAP Application form candidate has to enter the Aggregate Percentage obtained in SSC Examination. CET CELL is giving the guide lines about how to calculate the Marks obtained in each subject & Aggregate Percentage obtained in SSC examination of CBSE Candidate on the basis of Grade Point & CGPA.

**Candidate has to upload only the Part of the CBSE Mark sheet shown below along with the Conversion Certificate as a single PDF format in CAP Application form in place of SSC Mark Sheet.**

198419

क्रम संख्या: S.No.SSE/2012 **470553**

केन्द्रीय माध्यमिक शिक्षा बोर्ड, दिल्ली  
Central Board of Secondary Education, Delhi  
माध्यमिक विद्यालय परीक्षा (सत्र : 2010-12)  
SECONDARY SCHOOL EXAMINATION (SESSION : 2010 - 12)

पंजीकरण सं. Registration No. : **M/SE/12/07128/00013**

प्रेड शीट सह निष्पादन प्रमाण पत्र Grade Sheet cum Certificate of Performance

यह प्रमाणित किया जाता है कि: This is to certify that  
पिता/पिता/संरक्षक का नाम Mother's/Father's/Guardian's Name  
जन्म तिथि Date of Birth  
विद्यालय School  
का निष्पादन निम्नानुसार रहा: has performed as follows:

अनुक्रमांक Roll No. : **4111716**

07/03/1997 7TH MARCH NINETEEN HUNDRED NINETY SEVEN  
07128-THE PSBB MILLENNIUM SCH ST.THOMAS MOUNT CHENNAI

भाग Part-1 शैक्षिक क्षेत्र Scholastic Areas

| विषय कोड तथा नाम<br>Subject Code and Name | कक्षा Class IX |    |                       |                  | कक्षा Class X |    |                       |                  |
|---|----------------|----|-----------------------|------------------|---------------|----|-----------------------|------------------|
|   | Grade          |    | Overall Grade (A1-A3) |                  | Grade         |    | Overall Grade (A1-A3) |                  |
|   | FA             | SA | Grade                 | Grade Point (GP) | FA            | SA | Grade                 | Grade Point (GP) |
| 101 ENGLISH COMM.                         | B1             | B1 | B1                    | 08               | A2            | A1 | A2                    | 09               |
| 085 HINDI COURSE-B                        | A2             | A2 | A2                    | 09               | B1            | B1 | A2*                   | 09               |
| 041 MATHEMATICS                           | A1             | C1 | A2                    | 09               | A1            | A1 | A1                    | 10               |
| 086 SCIENCE                               | A1             | A2 | A2                    | 09               | A1            | A1 | A1                    | 10               |
| 087 SOCIAL SCIENCE                        | B2             | B1 | B1                    | 08               | A2            | A2 | A2                    | 09               |

संचित ग्रेड बिन्दु का औसत (सिजीए) Cumulative Grade Point Average (CGPA) : **09.4**

1 (ख)(B) कक्षा Class IX

| कार्य शिक्षा<br>Work Education  | वर्णनात्मक सूचकेय<br>Descriptive Indicators  | ग्रेड<br>Grade | कक्षा Class X   | ग्रेड<br>Grade  |    |
|---|--|----------------|---|---|----|
| Work Education  | "Attempts to adhere to timelines, shows involvement and tries to facilitate others."   | B+             | Work Education  | "Is innovative, gets involved and is ready to assist and guide others. Displays understanding of real life situations."   | A  |
| कला शिक्षा<br>Art Education   | "Good observation skills. Displays willingness to appreciate art and works of artists."  | B+             | कला शिक्षा<br>Art Education   | "Is artistic, has original ideas and is creative. Has the knowledge to understand and appreciate works of art and artists."   | A  |
| शारीरिक एवं स्वास्थ्य शिक्षा / खेल कूद<br>Physical and Health Education / Games | "Displays determination and team spirit. Possesses agility and physical fitness. Has good knowledge of different sports with their rules and safety measures." | A              | शारीरिक एवं स्वास्थ्य शिक्षा / खेल कूद<br>Physical and Health Education / Games | "Understands and appreciates the requisites of good health and physical fitness. Displays good knowledge of the rules and safety measures. Is motivated and shows co-ordination skills, agility and balance. Demonstrates team spirit." | A+ |

2 (ख)(A) जीवन कौशल Life Skills :

| विचार कौशल<br>Thinking Skills   | सामाजिक कौशल<br>Social Skills  | भावनात्मक कौशल<br>Emotional Skills  |
|---|--|---|
| "Is original and innovative in approach. Can identify strengths and use them to arrive at the best decision in a situation. Has the capability to identify a problem and take appropriate decisions." | "Helps classmates, differently - abled students and is receptive to feedback. Active listener with empathetic attitude." | "Shares feelings with peer group, teachers and parents appropriately. Handles negative emotions and stress well." |
| A   | B  | B   |
| "Has creative and critical thought process and the capability to identify a problem and take appropriate decisions."  | "Is empathetic, exhibits good interpersonal and communication skills."   | "Is able to overcome weaknesses, stress and negative emotions. Is helpful and empathetic"                         |
| A   | A  | A   |

2 (ख)(B) अभिप्रायों पर ध्यान Attention and Values

**CBSE Board SSC Passed Candidate has to Prepare the Following Type of Conversion Certificate with Self Attestation.**

**CONVERSION CERTIFICATE**

Examination: Secondary School Examination 2019 (Year of the Examination)

Roll No.: -

Name of the Candidate: -

Mother's Name:

Father's Name: -

Name of the School: -

Formula Given on the Mark sheet to calculate Subject Wise Indicative Percentage & Overall Indicative Percentage of Marks: -

- 1) Subject wise Indicative Percentage of marks =  $9.5 \times \text{GP of the Subject}$ .
- 2) Overall Indicative Percentage of Marks =  $9.5 \times \text{CGPA}$

| Subject Code                                | Subject        | Grade Points (GP) | Formula to Convert GP into Marks | Marks obtained | Out of Marks |
|---|----------------|-------------------|----------------------------------|----------------|--------------|
| 101   | English Comm.  | 9                 | $9.5 \times 9 = 85.5$            | 85.5           | 100          |
| 085   | Hindi Course-B | 9                 | $9.5 \times 9 = 85.5$            | 85.5           | 100          |
| 041   | Mathematics    | 10                | $9.5 \times 10 = 95$             | 95             | 100          |
| 086   | Science        | 10                | $9.5 \times 10 = 95$             | 95             | 100          |
| 087   | Social Science | 9                 | $9.5 \times 9 = 85.5$            | 85.5           | 100          |
| Total Marks                                 |                |                   |                                  | 446.5          | 500          |
| Cumulative Grade Point Average (CGPA) = 9.4 |                |                   |                                  |                |              |

- 1) Percentage calculation on the basis of Marks obtained =  $446.5 \times 100/500 = 89.3\%$
  - 2) Percentage calculation on the basis of CGPA =  $9.5 \times 9.4 = 89.3\%$
- Percentage Obtained in SSC Examination = 89.3%

Signature of the Candidate

( Name of the candidate)

## 2. COUNCIL FOR THE INDIAN SCHOOL CERTIFICATE EXAMINATIONS

### INDIAN CERTIFICATE OF SECONDARY EDUCATION EXAMINATION


Below given is the Sample Copy of SSC Mark sheet of the **ICSE board**. In the SSC Mark sheet, ICSE board does not mention the Percentage obtained but mentions only Grade. Also it is not mentioned anywhere in the Statement of Marks that the Grade has been Awarded on the Basis of Best five subjects or All Six Subject and or All Seven Subjects, or depending on the choice subjects Selected by the candidate for SSC.

But in CAP Application form candidate has to enter the Aggregate Percentage obtained in SSC Examination. CET CELL is giving the guide lines about how to calculate the Marks obtained in each subject & Aggregate Percentage obtained in SSC examination of ICSE Candidate on the basis of Statement of Marks Provided to them by the board.

**Candidate has to upload the Following Type of Statement of Marks along with the Conversion Certificate given below as a single PDF in place of SSC Mark sheet.**

COUNCIL FOR THE INDIAN SCHOOL CERTIFICATE EXAMINATIONS, NEW DELHI  
INDIAN CERTIFICATE OF SECONDARY EDUCATION EXAMINATION (CLASS - X) - YEAR 2015

No. TG 20095328 1154104/143

  
**STATEMENT OF MARKS**

Name   
of **ST. MARY'S SCHOOL, PUNE**  
UNIQUE ID 5979912  
Daughter of  
Smt   
Shri

| SUBJECTS                                   | Percentage Marks |
|--|------------------|
| External Examination                       |                  |
| ENGLISH                                    | 96 NINE SIX      |
| HINDI                                      | 92 NINE TWO      |
| HISTORY, CIVICS & GEOGRAPHY (HCS-B, GEO-A) | 88 EIGHT EIGHT   |
| MATHEMATICS                                | 92 NINE TWO      |
| SCIENCE (PHY-A, CHE-A, BIO-B)              | 90 NINE ZERO     |
| ENVIRONMENTAL SCIENCE                      | 86 EIGHT SIX     |
| COMPUTER APPLICATIONS                      | 100 ONE HUNDRED  |

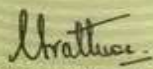
Internal Assessment Grade  
SUPW & COMMUNITY SERVICE A

Date of birth as certified by the (in words) Fourth December Nineteen Hundred Ninety Nine  
Head of the School at the time of (in figures) 04.12.1999 registration

RESULT - **PASS CERTIFICATE AWARDED**

Date of Issue - 18.05.2015

Note - 1. The pass mark for each subject is 35%  
2. No divisions are awarded.

  
Chief Executive & Secretary

(See Overleaf)

**ICSE(CISCE) Board SSC Passed** Candidate has to Prepare the Following Type of Conversion Certificate with Self attestation.

### **CONVERSION CERTIFICATE**

Examination:-

**INDIAN CERTIFICATE OF SECONDARY EDUCATION EXAMINATION (Class- X)**

Passing Year (SSC) ----- (Year of Passing SSC Examination)

No.TG/TD/TA/ : -----

Unique ID: -----

Name of the Candidate: -

Mother's Name:

Father's Name: -

Name of the School: -

| Sr. No.     | Subject                    | Marks obtained | Maximum Marks. |
|-------------|----------------------------|----------------|----------------|
| 1           | English                    | 96             | 100            |
| 2           | Hindi                      | 92             | 100            |
| 3           | History, Civic & Geography | 88             | 100            |
| 4           | Mathematics                | 92             | 100            |
| 5           | Science                    | 90             | 100            |
| 6           | Environmental Science      | 86             | 100            |
| 7           | Computer Applications      | 100            | 100            |
| Total Marks |                            | 644            | 700            |

**Important Note: - Subject mentioned above may vary from candidate to candidate as per their subjects selected for SSC Examination. Candidate should enter all the subjects mentioned on their Statement of Marks & calculate the percentage.**

Aggregate Percentage obtained =  $644 \times 100/700 = 92 \%$

Percentage Obtained in SSC Examination = 92 %

Signature of the candidate

(Name of the candidate)

### 3. INTERNATIONAL GENERAL CERTIFICATE OF SECONDARY EDUCATION (IGCSE) [CAMBRIDGE INTERNATIONAL EXAMINATIONS]. INDIAN CERTIFICATE OF EDUCATION

Below given is the Sample Copy of SSC, **Statement of Results of the IGCSE** board. In the SSC Statement of result, IGCSE board does not mention the Percentage obtained but mentions only Percentage Uniform Marks of each subject. Also it is not mentioned anywhere in the Statement of Result that the Grade or Percentage has been Awarded on the Basis of Best five subjects or All Six Subject and or All Seven Subjects, or depending on the choice subjects Selected by the candidate for SSC.

But in CAP Application form candidate has to enter the Aggregate Percentage obtained in SSC Examination. CET CELL is giving the guide lines about how to calculate the Marks obtained in each subject & Aggregate Percentage obtained in SSC examination of IGCSE Candidate on the basis of Statement of Results Provided to them by the board.

**Candidate has to upload the Following Type of Statement of Result along with the Conversion Certificate given below as a single PDF in place of SSC Mark sheet.**

| Statement of Results                   |       |  |                                    |                         |
|--|-------|--|------------------------------------|-------------------------|
| INTERNATIONAL CERTIFICATE OF EDUCATION |       |  |                                    |                         |
| Candidate Name                         |       | Date of Birth                                    | Centre / Cand. No.                 |                         |
|  |       | 31/12/1996                                       | IN659/ 0024                        |                         |
| Centre Name                            |       | Series   | To be quoted on all correspondence |                         |
| NSS HILL SPRING INTERNATIONAL SCHOOL   |       | June 2013  |                                    |                         |
| ICE                                    | Group | ICE Award Result : Distinction<br>Syllabus Title | Result                             | Percentage Uniform Mark |
| IGCSE                                  | 1     | French   | A*(a*)                             | 93 %                    |
| IGCSE                                  | 1     | First Language English                           | B(b)                               | 75 %                    |
| IGCSE                                  | 2     | History  | A*(a*)                             | 90 %                    |
| IGCSE                                  | 2     | Literature (English)                             | C(c)                               | 65 %                    |
| IGCSE                                  | 3     | Chemistry  | A(a)                               | 82 %                    |
| IGCSE                                  | 3     | Physics  | B(b)                               | 73 %                    |
| IGCSE                                  | 4     | Cambridge International Mathematics              | A(a)                               | 85 %                    |
| IGCSE                                  | 5     | Business Studies                                 | A(a)                               | 86 %                    |
| IGCSE                                  | 5     | Information and Communication Technology         | A(a)                               | 85 %                    |

**Explanatory Notes**

This is an International Certificate of Education (ICE) statement of results. Cambridge International Examinations reserves the right to amend the information on this statement. Results will be confirmed by the issue of certificates.

Distinction, Merit or Pass will be awarded to candidates who meet the requirements of ICE. Only individual syllabus results for the first series are reported on this statement of results. Therefore not all of the counting syllabuses used to determine ICE are shown for candidates taking ICE over two series.

International General Certificate of Secondary Education (IGCSE) results are reported on an 8-point scale of grades: A\*(a\*), A(a), B(b), C(c), D(d), E(e), F(f) or G(g), grade A\*(a\*) being the highest and grade G(g) the lowest. UNGRADED indicates a standard below that required for grade G(g).

General Certificate of Education Ordinary Level (GCE O Level) results are reported on a 5-point scale of grades: A\*(a\*), A(a), B(b), C(c), D(d) or E(e), grade A\*(a\*) being the highest and grade E(e) the lowest. UNGRADED indicates a standard below that required for grade E(e).

NO RESULT indicates that a result cannot be issued because of absence for the whole or part of the examination in the syllabus or because of a decision not to issue a result for some other reason.

PENDING indicates that a result cannot be issued at present but will follow in due course.

TO BE ISSUED indicates that the results will be issued in the next series.

In some IGCSE syllabuses Oral/Aural (Speaking & Listening) communication is reported separately on a 5-point numerical scale, grade 1 (ONE) being the highest and grade 5 (FIVE) the lowest. Candidates who fail to reach the minimum standard for grade 5 (FIVE) will not receive an Oral/Aural (Speaking & Listening) communication endorsement. The endorsement grade for Oral/Aural (Speaking & Listening) communication will be reported on IGCSE certificates provided the overall IGCSE syllabus result is grade G(g) or higher.


For English as a Second Language 0510 the Oral/Aural is compulsory and is reported separately. For English as a Second Language 0511 the Oral/Aural is compulsory but is not reported separately.

For First Language syllabuses and Afrikaans as a Second Language, Speaking & Listening is optional and is reported separately. For First Language English 0522 the Speaking & Listening is compulsory but is not reported separately.

The Percentage Uniform Mark for IGCSE and GCE O Level is provided in addition to the grade for a syllabus. The Percentage Uniform Mark is not the total mark achieved for the syllabus. It is a common scale for all syllabuses to show whether the candidate's performance is close to the top, bottom or middle of the grade. A Percentage Uniform Mark is not provided where the candidate's result is Ungraded, No Result, Pending or To Be Issued.

Only grades A\*(a\*) to G(g) achieved in IGCSE and A\*(a\*) to E(e) in GCE O Level syllabuses will be reported on certificates.

Only Distinction, Merit and Pass achieved in the ICE Award will be reported on certificates.

 **CAMBRIDGE**  
International Examinations

**IGCSE (ICE) board SSC Passed** Candidate has to Prepare the Following Type of Conversion Certificate with Self Attestation.

## **CONVERSION CERTIFICATE**

Examination:-

**INTERNATIONAL GENERAL CERTIFICATE OF SECONDARY EDUCATION (IGCSE) CAMBRIDGE INTERNATIONAL EXAMINATIONS (Class- X)**

Passing Year (SSC) ----- (Year of Passing SSC Examination)

Name of the Candidate: -

Date of Birth as mentioned on Statement of results: -

Name of the School/Centre Name: -

| Sr. No.     | Subject/syllabus Title                 | Marks obtained | Maximum Marks. |
|-------------|--|----------------|----------------|
| 1           | French                                 | 93             | 100            |
| 2           | First Language English                 | 75             | 100            |
| 3           | History                                | 90             | 100            |
| 4           | Literature(English)                    | 65             | 100            |
| 5           | Chemistry                              | 82             | 100            |
| 6           | Physics                                | 73             | 100            |
| 7           | Cambridge International Mathematics    | 85             | 100            |
| 8           | Business Studies                       | 86             | 100            |
| 9           | Information & Communication Technology | 85             | 100            |
| Total Marks |  | 734            | 900            |

**Important Note: - Subject mentioned above may vary from candidate to candidate as per their subjects selected for SSC Examination. Candidate should enter all the subjects mentioned on their Statement of Results & calculate the percentage.**

Aggregate Percentage obtained =  $734 \times 100/900 = 81.55 \%$

Percentage Obtained in SSC Examination = 81.55 %

Signature of the Candidate

(Name of the Candidate)

#### 4. For International Baccalaureate, IB-Diploma (HSC) passed candidate.

International Baccalaureate, IB-Diploma (HSC) Candidate has to Prepare the “GRADES TO MARKS CONVERSION CERTIFICATE” as per the “Percentage Equivalent” mentioned on the “Transcript of Grades for Universities in India” received from concerned University with Self attestation along with the Name & Signature of the Parents. The conversion certificate is given below on the last page.

1) Sample copy of Original IB-Diploma (HSC) Marks sheet is attached below for your reference.



International Baccalaureate®  
Baccalauréat International  
Bachillerato Internacional



The IB Diploma Programme    Le Programme du diplôme    El Programa del Diploma del IB

We certify that - Nous certifions que - Certificamos que

presented by - présenté(e) par l'établissement scolaire dénommé - presentado(a) por el colegio denominado  
Ecole Mondiale world school

has achieved the following results - a obtenu les résultats suivants - ha obtenido los resultados siguientes

| Subjects taken at higher level<br>Matières présentées au niveau supérieur<br>Asignaturas del Nivel Superior | Grades<br>Notes<br>Calificaciones | Subjects taken at standard level<br>Matières présentées au niveau inférieur<br>Asignaturas del Nivel Medio | Grades<br>Notes<br>Calificaciones |
|---|-----------------------------------|--|-----------------------------------|
| M17 ECONOMICS (ENG)   | 6                                 | M17 ENGLISH A: Literature  | 6                                 |
| M17 HISTORY EUROPE (ENG)  | 7                                 | M17 SPANISH AB   | 6                                 |
| M17 MATHEMATICS (ENG)   | 4                                 | M17 PHYSICS (ENG)  | 5                                 |

Additional requirements  
Exigences supplémentaires  
Requisitos adicionales

|                              |        |
|------------------------------|--------|
| EXTENDED ESSAY HISTORY (ENG) | C      |
| THEORY OF KNOWLEDGE Points   | A<br>2 |

All CAS (Creativity-Activity-Service) requirements have been fully satisfied.

Total 36

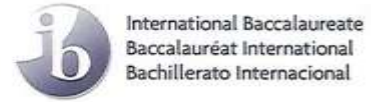


Dr. Siva Kumari  
Director General - Finance  
Director General - Academic  
Director General - Career  
31 July 2017




Diplôme Programme  
Programme du diplôme  
Programa del Diploma

2) International Baccalaureate, IB-Diploma (HSC) passed candidate will have to get the “Transcript of Grades for Universities in India” from the concerned University as given below (For Reference).



**Transcript of grades for universities in India**

**003941**

University of Mumbai  
M G Road  
Fort

Mumbai  
400001  
INDIA

Date of issue: 05/07/17

Course ref:

Candidate name/number:

Date of birth:

School: Ecole Mondiale World School

Examination session: MAY 2017

| Subject               | Level | Grade | Percentage equivalent |
|-----------------------|-------|-------|-----------------------|
| ECONOMICS             | HL    | 6     | 87%                   |
| HISTORY EUROPE        | HL    | 7     | 96%                   |
| MATHEMATICS           | HL    | 4     | 69%                   |
| ENGLISH A: Literature | SL    | 6     | 84%                   |
| SPANISH AB.           | SL    | 6     | 83%                   |
| PHYSICS               | SL    | 5     | 75%                   |

Extended essay subject: HISTORY

Extended essay grade: C

Theory of knowledge grade: A

Combined grade: 2

Total points: 36

Result: Diploma awarded

All CAS (Creativity-Activity-Service) requirements have been fully satisfied.

A handwritten signature in black ink, appearing to read 'D. Di...', located below the text of the transcript.

Director general - Geneva



**International Baccalaureate, IB-Diploma (HSC) passed** candidates will have to upload the Original IB-Diploma Marks sheet along with “Transcript of Grades for Universities in India” and following given “GRADES TO MARKS CONVERSION CERTIFICATE” as a single pdf format in CAP Application form in place of HSC Mark sheet.

**International Baccalaureate, IB-Diploma (HSC) Candidate** has to Prepare the Following Type of “GRADES TO MARKS CONVERSION CERTIFICATE” as per the “Percentage Equivalent” mentioned on the “Transcript of Grades for Universities in India” received from concerned University with Self attestation.

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## GRADES TO MARKS CONVERSION CERTIFICATE

Examination: - International Baccalaureate, IB-Diploma (HSC)

IB-Diploma Passing Year: \_\_\_\_\_ (Passing Year of the Examination)

Name of the Candidate: \_\_\_\_\_

Date of Birth of the candidate: \_\_\_\_\_

Name of the School/College: - \_\_\_\_\_

| Sr. No. | Subject                  | Grade | Percentage Equivalent | Out of Marks |
|---------|--------------------------|-------|-----------------------|--------------|
| 1       | ECONOMICS                | 6     | 87%                   | 100          |
| 2       | HISTORY EUROPE           | 7     | 96%                   | 100          |
| 3       | MATHEMATICS              | 4     | 69%                   | 100          |
| 4       | ENGLISH A:<br>LITERATURE | 6     | 84%                   | 100          |
| 5       | SPANISH AB               | 6     | 83%                   | 100          |
| 6       | PHYSICS                  | 5     | 75%                   | 100          |
|         | Total Marks Obtained     |       | 494                   | 600          |

Aggregate Percentage obtained =  $494 \times 100/600 = 82.33 \%$

Aggregate Percentage Obtained in International Baccalaureate, IB-Diploma(HSC)  
Examination = 82.33%

Signature of the Candidate

(Name of the Candidate)